

**Louisiana State Board of Examiners of Psychologists**  
**LICENSED SPECIALIST IN SCHOOL PSYCHOLOGY ADVISORY COMMITTEE**

**Meeting Minutes Tuesday, September 5, 2023**

**Final Approved: Tuesday, December 5, 2023**

The meeting of the Licensed Specialist in School Psychology Advisory Committee [herein Committee] of the Louisiana State Board of Examiners of Psychologists [Board] was noticed and the agenda was posted Friday, September 1, 2023. Committee Members Present: Dr. George Hebert, Dr. Katherine Chenier, and Ex Officio Member Jaime Monic. Committee Member, Ms. Kelley Pursell was not present for the meeting. Dr. George Hebert called the meeting to order on Tuesday, September 5, 2023, at 1:460 p.m. at **LSU Health Sciences Center, 411 South Priour Street, ROOM HDC 128, New Orleans, LA 70112.**

Dr. Chenier moved to add an agenda item to discuss committee updates. Dr. Hebert Dr. Hebert seconded the motion. The motion carried without objection. Dr. Chenier moved to approve the agenda as amended. Dr. Hebert seconded the motion. The motion carried without objection.

The Committee reviewed the minutes of June 7, 2023. Dr. Chenier moved to approve the minutes of June 7, 2023 with amendments. Dr. Hebert seconded the motion. The motion carried without objection.

**DISCUSSION ITEMS:**

- a. **Committee Updates** – Ms. Monic updated the committee on the Board’s acceptance of their recommendation to change the composition of the LSSP Committee and that it would require rulemaking which will take some time to complete. Dr. Chenier updated the Committee that the LSPA may not be asking the LSSP Committee to present at the next LSPA Conference.
- b. **Review application forms to identify needed updates in the LSSP Application Process** - The Committee reviewed the updates to the LSSP Application Process. Dr. Chenier moved to approve the updated format as edited by the Committee. Dr. Hebert seconded the motion. The motion carried without objection.
- c. **Future Committee Meetings/Location** – The Committee discussed future meeting locations. Options for meeting locations were discussed including the possibility of meeting at a local school board office.
- d. **2023 Call for Nominations for Dr. George Hebert’s Vice** – Dr. Hebert moved to nominate Dr. Chenier as Chair of the LSSP Committee. Dr. Chenier 2<sup>nd</sup> the motion. The motion passed without objection.
- e. **Telesupervision of Licensed Specialists in School Psychology** – The Committee discussed the allowance for Telesupervision of LSSP’s in training. Ms. Monic agreed to conduct a review of the regulations and begin a draft to ensure that LSSP’s are able to utilize this modality of supervision.

**EXECUTIVE SESSION** - Dr. Hebert moved to enter Executive Session pursuant to LSA R.S.42:17.A(2) and (4) to conduct file reviews on application files for licensure as an LSSP. The motion was considered and put to a vote by the Committee. The motion passed by unanimous roll call vote of the committee members present.

Dr. Hebert moved to close Executive Session and enter the Open Meeting to report on and receive motions for Executive Session matters as follows:

The Committee reviewed the Application for Licensed Specialist in School Psychology of **Kim L. Marse, S.S.P.** Dr. Chenier, finding that the application of Ms. Marse was complete, moved in favor of recommending Ms. Marse for licensure by the LSBEP at their next regularly scheduled meeting. The Committee discussed the motion, the motion passed by unanimous roll call vote of the members present.

All business having been completed, the meeting adjourned at 3:57 p.m.